

FACILITIES COMMITTEE MEETING MINUTES

November 4, 2008, 9:30a.m.
College Conference Room

PRESENT: Fred Allen, Jerry Buckley, Janet Castanos, John Colson, Jim Fenningham, Tim Flood, Kats Gustafson, Beth Kelley, Tina Pitt, Walter Sachau, James Spillers, Dave Steinmetz, Brad Tiffany, Reyna Torriente, Jim Wilsterman

GUEST: Jenny Vanden Eynden

RECORDER: Tasa Campos

REVIEW OF AGENDA & MEETING MINUTES

The committee reviewed the day's agenda and minutes from the October 4 meeting. Please review the minutes and forward any edits or errors to Tasa. If no changes are received the minutes will be posted to the web as are.

GROSSMONT COLLEGE FACILITIES/SAFETY

- **HazMat** – Tim gave a HazMat report. Departments need to and are updating their chemical storage regarding quantities, restrictions and inventory of materials.

Follow Up – Tim to work with Roger Owens regarding costume shop. Tim to invite Ely Edquid to a Facilities Committee meeting and introduce him.

BIKE & PEDESTRIAN LANE CLOSURES – JUNE 12 & 13

Tim reported to the committee CalTrans would be closing the bike and pedestrian lanes on June 12 & 13 for repair.

BIKE SIGNAGE

The committee reviewed handouts of Board Policy 3252 – Skateboard, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles. Walter Sachau presented samples of three signs. The group agreed to a sign and the board policy number will be placed on the sign.

The committee discussed posting guidelines and how proper procedure is not being followed. It was agreed instruction should be sent out as a reminder through email.

Follow Up – Check with Jamie Gassert to see if instructions are posted on the website.

SCIENCE FUME HOOD UPDATE

Tim reported the college has been having some problems with the exhaust fume hoods in the new science building. The committee reviewed handouts of the modifications and discussed some of the problems occurring. The fume hood system has been redesigned and installation of new valves will be completed. The project will be going out to bid and Tim will keep the committee updated.

Follow Up – Tim will work with Jerry Buckley and the departments involved on determining a construction time.

FACILITIES UPDATE

- **575 Remodel** – Walter Sachau reviewed the current floor plan and updated the committee on the 575 Remodel project. The construction of the remodel has been postponed from winter break

until summer break. The estimated time for completion is now 9 to 10 weeks plus furniture installation. The class will lose a total of 4 seats when the project is complete. Asbestos testing and abatement will need to be scheduled. The task force will be meeting with the architects this week.

- **Storm Drain Identification Update** – Tim shared employee Pat Palma's son along with his Eagle Scout group, ASGC and community volunteers participated in painting storm drain identifications on campus. The group will be back to review and touch up the painting.

The committee discussed information being sent out to campus on various ways faculty, staff, students and club can participate in such event.

- **Parking Lot Plan** – Tim updated the committee on the second phase of parking lot 1 and the athletic stadium roads and the two options the college has. It was recommended the project be completed over summer instead of winter break.
- **Infrastructure Update** – Tim reported we have had some collapsed storm drains on campus. The contracts have gone through for the work to be completed.
- **Scheduled Maintenance Funding** – The group reviewed a budget spreadsheet containing information on TTIP, On-Going Block Grants, and One-Time Block Grants. Tim pointed out the inclusion of state scheduled maintenance funds, both one-time and ongoing. After discussion the committee agreed to recommend to Planning and Budget Council that the scheduled maintenance funds be allocated as follows:
 - **\$137,573** – Repair and replace cracked and damaged walkways that transition to the new Student Center and Student Services Building and address ADA requirements. The new construction funds will only cover the construction area proper and these funds will be used to provide transitional areas and ADA upgrades.
 - **\$105,250** – Funds used to augment the pool deck and diving board replacements.

590'S UPDATE

Walter shared he is working with instructional deans to relocate some fulltime faculty still located in the 590 portable. Some coaches have been meeting in 590K. Additional funds will be needed to cover furnishing. The committee discussed possible number of adjunct faculty using the adjunct offices.

FOLLOW UP UPDATES

- **Crosswalk Striping** – The College received three quotes for the painting of the crosswalk leading from the lower gym to the track/football field. Ambrit Painting was the lowest quote. The work should start within a couple weeks. The work will be completed on a Saturday.
- **DSPS Route Bench** – Tim reported a bench has been installed on the DSPS shuttle route as requested.
- **Other** – it was reported vehicles are driving on the track and this is not permitted due to the track being damaged by the vehicles.

Follow Up – Tim and Jim Spillers will work on sending out an email.

OTHERS

- **Sculpture Gate** – Jim Wilsterman gave an electronic visual presentation on a security gate for the sculpture building. Jim passed around the type of materials used and described how artwork can be attached and secured to the material and the gate. He stated one goal of the material was to maintain transparency for security purposes and the second for the art display. No maintenance will be required on the material. The group discussed the funding and cleaning

durability in case of graffiti or defacement. The committee agreed to move forward with the recommended gate.

- **Smoking Policy** – Walter stated the non-smoking banners provided by CASA will be posted and unveiled on November 20. The website will be updated for the January 2009 changes regarding smoking on campus.

TASK FORCE UPDATES

Secondary Effects – No report

Parking Alternatives – No report.

Alternate Transportation – No report

Key Policy – No report.

The meeting was adjourned at 10:40a.m.

The next meeting is scheduled for Wednesday, November 19 at 10:00 a.m. in the College Conference Room